

	Northwestern Band of the Shoshone Nation Housing Services	
	Policy & Procedures Manual Student Rent Deduction Policy	
	Revision Number & Date Version Number 1 – 13 February 2024	Document Control Number NWBSN HS-PM-SRD-001

STUDENT RENT DEDUCTION POLICY

1. Purpose

The purpose of the Student Rent Deduction Policy is to establish parameters of the Student Rent Discount offered to Head of Household Tribal Member Tenants who are pursuing a higher education.

2. Basic Parameters

Head of Household Member Tenants are allowed a discount of up to \$100.00 / month to assist in reduction of financial responsibilities as they pursue a higher education.

Basics of the program are as follows:

- To qualify, member tenant must be attending post-high school education program such as traditional College or University or a Trade School
- Benefits are authorized only to Head of Household
- Benefits are authorized only to Northwestern Band of the Shoshone Nation Tribal Members
- If Head of Household and Spouse / Co-head both meet the above stipulation and are both attending school, only one benefit per household may be received during the tenancy period.
- All members of the household over the age of 18 who are not 18 – 24-year-old students must be in compliance with the Employment Requirement Policy
- Students who receive a Tribal Scholarship will qualify for this program. Scholarship dollars must be reported to Housing Services as income and calculated in the Rental Calculation.
- Students must attend “full time”. Full time attendance will be considered twelve (12) credit hours for traditional College or University and a “Course or Program” for Trade School
- Students must attend 85% of the time and provide proof of attendance (where available depending on program enrolled in)
- Students must maintain a “C” average grade.
- Grades and/or attendance must be submitted to Housing Services Director or housing staff member, either quarterly for College or University and monthly or

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at course updates for Trade School (which may be at the end of a course rather than on a periodic basis)

Member Tenants who continue to meet the above criteria, will qualify for the program as below:

- Head of Household Member Tenants will be eligible to participate in the program under the same terms as scholarships which is up to 5 years to complete their program resulting in up to \$6000.00 in benefit assistance in the form of \$100.00 rent reduction.
- No more than \$100.00 per month will be allowed for deduction.
- No deductions will be allowed below the minimum rent of \$300.00 / \$500.00 /per month.
 - If a household makes \$0 - \$500.00 they will not be eligible for the monthly discount
 - If an Elder or Disabled Head of Household member makes less \$0 - \$300.00 monthly, they will not be eligible for the \$100.00 monthly discount.

3. Starting the Program

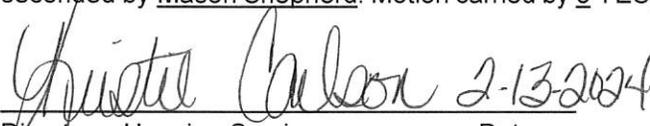
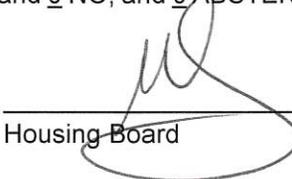
Tenants may start the program at any time, with the following requirements to qualify:

- Member Tenant must make notification of Intent to Attend to the Housing Services Director PRIOR to starting their program.
- Member Tenant must complete an Application for Assistance through Housing Services
- Member Tenant must offer verification of acceptance to College/University or Trade School
- Member Tenant must offer verification of “full time” status by presenting a course schedule.
- Member Tenant must offer verification of Start Date

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REVISION HISTORY

The Student Rent Deduction Policy was adopted by the Northwestern Band of the Shoshone Nation Housing Services' Board of Commissioners on 13 February 2024. Motion was made by Dennis Alex and seconded by Mason Shepherd. Motion carried by 5 YES, and 0 NO, and 0 ABSTENTIONS, and 0 ABSENT.

 <hr/> Director – Housing Services	<u>2-13-2024</u> <hr/> Date	 <hr/> Housing Board	<u>2/13/24</u> <hr/> Date
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The Student Rent Deduction Policy was further formalized by Resolution 02-16-2024-05 of the Northwestern Band of the Shoshone Nation Tribal Council on 16 February 2024. Motion was made by Shane Warner and seconded by Cale Worley. Motion carried by 7 YES, and 0 NO, and 0 ABSTENTION, and 0 ABSENT.

(See attached Resolution Number 02-16-2024-05)



Dennis A. Alex
Chairman

Bradley J. Parry
Vice Chairman

NORTHWESTERN BAND OF THE SHOSHONE NATION
2575 Commerce Way
Ogden, Utah 84401

**RESOLUTION OF
THE NORTHWESTERN BAND OF THE SHOSHONE NATION
HOUSING SERVICES**

Resolution Number 02-16-2024-05

Approving a Student Rent Deduction Policy for the NWBSN Housing Services.

At a duly called meeting of the Tribal Council of the Northwestern Band of the Shoshone Nation on 16 February 2024, the following resolution was presented:

WHEREAS: The Tribal Council is the governing body of the NWBSNHS with the authority to adopt laws and rules to govern Housing Services; and

WHEREAS: The NWBSN Housing Services is a Tribal Program authorized to manage homeownership and rental housing programs and such management requires the adherence to Policies and Procedures set forth by The Department of Housing and Urban Development; and

WHEREAS: The Housing Services Board of Commissioners has received and reviewed a Student Rent Deduction Policy at a duly called meeting on 13 February 2024 as prepared by the Housing Services Director and has been approved by vote of a quorum of the Housing Services Board of Commissioners.

Vote of 5 in favor, 0 opposed, 0 abstentions and 0 absent on 13 February 2024

NOW THEREFORE, BE IT RESOLVED that the NWBSN Tribal Council hereby approves the Student Rent Deduction Policy as reviewed and corrected. (See Attached)



Dennis A. Alex
Chairman

Bradley J. Parry
Vice Chairman

NORTHWESTERN BAND OF THE SHOSHONE NATION

2575 Commerce Way

Ogden, Utah 84401

Authority for this resolution was duly adopted by the Tribal Council of the Northwestern Band of the Shoshone Nation at a duly called meeting on **16 February 2024**, by a vote of 7 in favor (DA, BP, AM, KH, JW, SW, CW), 0 Opposed, 0 Absent, 0 Abstain; pursuant to the authority contained under Article VI, Section 1 & 2 and Article XI, Section 2 of the Tribal Constitution and By-laws approved August 24, 1987; Tribal Housing Ordinance, ORD-95-001, Amended 09 April 1996.

DATED: 16 February 2024

DENNIS A. ALEX, CHAIRMAN
CERTIFICATION:

I HEREBY CERTIFY that the foregoing resolution was passed while a quorum of the Tribal Council was present by a vote of # in favor, # opposed, # abstentions on the date this bears.

Alicia Martinez, Secretary